

BOUGHTON PARISH COUNCIL

**An Ordinary Meeting of Boughton Parish Council
will be held in the All Saints Church, Boughton
on Tuesday 2nd September 2025 commencing at 7.00 pm.**

Councillors are summoned to the above meeting for the purposes of transacting the following business. Members of the public and the press are welcome to attend.

- 59/25 To open the meeting and receive apologies for absence.
- 60/25 To receive declarations of interest for items in the agenda.
- 61/25 To approve [minutes](#) from the meeting held on 1 July 2025.
- 62/25 To hear reports from Borough and County Cllrs.
- 63/25 To hear from the public. (Max 3 mins per parishioner and 15 mins total).
- 64/25 **Finance:** To receive financial report and bank [statement](#).
- a. To [reconcile](#) accounts.
- b. To approve [payments](#).
- 65/25 **Governance:** To receive a report/[presentation](#) on amendments to include a new audit 'Assertion 10'.
- a. **IT policy:** to adopt a new [IT policy](#) to comply with requirements of Assertion 10.
- b. **Council IT:** To receive a [report](#) and consider options to renew the Council laptop and software to comply with Assertion 10.
- 66/25 **Correspondence** To consider correspondence requiring further action.
- a. Poppy Appeal – email stating the RBL Branches are no longer accepting BACS payment for wreaths for Remembrance Day. To determine order and payment.
- b. Email from resident informing Council of intention to install a new wishing well.
- c. Telecon from resident making observation of excessive reed and weed growth on and around the pond.
- 67/25 **Planning Consultations.**
- a. To consider planning applications. None at time of publishing.
- b. To consider any late planning applications.
- c. To receive and consider decisions since last meeting:
- i **25/00960/F** | Planning Application for the temporary upgrade for 12 months of an existing field access off Mill Hill Road. Permitted.
- 68/25 **To receive updates and reports on Highways matters:**
- a. Traffic and speed monitoring report.
- b. To note report of [damage](#) and repair to White Gates on Stoke Rd.
- c. Wretton Rd- A134 gate: update on the gate being left open.
- 69/25 **Cllr and Clerk's report on ongoing matters and to raise matters identified since the agenda publication:**
- a. Pond Herbicide treatment – confirmed that the EA permission previously granted is on a case by case basis and to note the person applying it must be licensed.
- 70/25 **Pond & Green Maintenance.**
- a. To receive an update on mowing operations.
- b. Tree Survey: [Report](#) to Council and survey quotes for consideration.
- c. Report on pond condition.
- 71/25 To receive late/new reports from cllrs and propose agenda items for next meeting.
- 72/25 Close the meeting.

Mike Inder

Mr M G Inder

Proper Officer – Boughton Parish Council

26 Aug 2025

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