

BOUGHTON PARISH COUNCIL

**An Ordinary Meeting of Boughton Parish Council
will be held in the All Saints Church, Boughton
on Tuesday 6th January 2026 commencing at 7.00 pm.**

Councillors are summoned to the above meeting for the purposes of transacting the following business. Members of the public and the press are welcome to attend.

- 1/26 To open the meeting and receive apologies for absence.
- 2/26 To receive declarations of pecuniary interest and provide dispensation as appropriate for items in the agenda.
- 3/26 To approve [minutes](#) from the meeting held on 4th Nov 2025.
- 4/26 To hear from the public. (Max 3 mins per parishioner and 15 mins total)
- 5/26 To hear reports from Borough and County Cllrs.
- 6/26 **Finance:**
 - a. To reconcile [accounts](#).
 - b. To approve [payments](#) and ratify expenditure for Christmas lights and batteries.
 - c. To consider the [draft budget](#) for FY 2026/27.
 - d. To determine the Precept demand for 2026/27.
- 7/26 **Appointment of Internal Auditor:** to confirm acceptance of appointment of Mr Robin Goreham.
- 8/26 **Correspondence** To consider correspondence requiring further action.
- 9/26 **Planning Consultations.**
 - a. To consider planning applications.
 - b. [25/01922/LDP](#) Boughton Cricket Club's Pavilion - application for change of use. Whilst not a statutory consultee, to consider a comment to the Planning Officer regarding the proposed change of use.
 - c. To consider any late planning applications.
 - d. To receive and consider decisions since last meeting:
- 10/26 **To receive updates and reports on Highways matters:**
 - a. Traffic and speed monitoring report.
- 11/26 **Cllrs' and Clerk's report on ongoing matters:**
 - a. To receive a quote to clear and certify the data cleanse of the old council laptop and decide on disposal and to update the asset register accordingly.
 - b. To determine retention/disposal arrangement of the Council filing cabinet.
- 12/26 **Pond & Green Maintenance.**
 - a. Tree Survey: follow up report on recommendations (deadwood removal).
 - b. Vegetation Control – to consider actions if there is an update from the member of the public who intended to write to the constituency MP to clarify the advice given by the EA and the difficulty that complying with it presents the Council.
 - c. Report of failure of the repaired bench on the Green – to agree replacement specification.
- 13/26 To receive late/new reports from cllrs and propose agenda items for next meeting.
- 14/26 **HR:** To resolve to exclude the public in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2) to note the retirement of the Proper Officer/RFO formally notified on the 5th Nov 25 and ratify the subsequent recruitment process of a new Proper Officer/RFO with effect from the 19th Jan 2026.
- 15/26 To agree the dates for future meetings and close the meeting.

Mike Inder

29 Dec 2025

Mr M G Inder

Proper Officer – Boughton Parish Council

clerk@boughton-pc.gov.uk