

BOUGHTON PARISH COUNCIL

An Ordinary Meeting of Boughton Parish Council will be held in the All Saints Church, Boughton on Tuesday 24th March 2026 commencing at 7.00 pm.

Councillors are summoned to the above meeting for the purposes of transacting the following business. Members of the public and the press are welcome to attend.

- 16/26 To open the meeting and receive apologies for absence.
- 17/26 To receive declarations of pecuniary interest and provide dispensation as appropriate for items in the agenda.
- 18/26 To approve [minutes](#) from the meeting held on 6th Jan 2026.
- 19/26 To hear from the public. (Max 3 mins per parishioner and 15 mins total)
- 20/26 To hear reports from Borough and County Cllrs.

- 21/26 **Finance:**
 - a. To reconcile [accounts](#).
 - b. To approve [payments](#) for Jan/Feb 26.
 - c. To ratify expenditure for the new bench (£339 inc VAT Norfolk Designer Gardens) and mower service (£227.87 inc VAT LawnBoy).
 - d. To note 4% price increase in virtual phone line from Tamar Telecommunications.
 - e. To note receipt of £315 from Boughton Fen account for external audit fees 23/24.

- 22/26 **Correspondence** To consider correspondence to note or requiring further action:
 - a. Emails from parishioner and Boughton Surgery re parking on verges.
 - b. Email from Boughton Cricket Club re dissolution.
 - c. Communication with resident re tree overhanging play area.
 - d. BCKLWN Call for sites.
 - e. Communication from resident re pond vegetation and wood on Boughton Fen.

- 23/26 **Planning Consultations.**
 - a. To consider planning applications:
 - i 26/00295/F | Householder: Proposed side extension with rear orangery, replacing the existing conservatory and outbuilding | Highview Lodge, Oxborough Road PE33 9AH: to ratify response.
 - b. To consider any late planning applications.
 - c. To receive and consider decisions since last meeting:
 - i [25/01922/LDP](#) | Lawful Development Certificate: The current pavilion/land is listed as F2, Sports/Cricket, to move between the F2 categories to community use no other changes or alterations: Would be lawful.

- 24/26 **To receive updates and reports on Highways matters:**
 - a. Traffic and speed monitoring report.

- 25/26 **Cllrs' and Clerk's report on ongoing matters:**
 - a. To note the old council laptop has now been wiped.
 - b. Parish Infrastructure Investment Plans (PIIPs).
 - c. Ash tree removal on Boughton Fen.

26/26 **Pond & Green Maintenance.**

a. Vegetation Control:

- i To receive and consider quotes for the pond desilting work.
- ii To consider options for grant funding including CIL and FCC, and to consider approval and requirements for applications.
- iii To plan and evidence public engagement for the project.

b. Replacement of bench on the Green: to ratify the choice of replacement bench.

27/26 To receive late/new reports from Cllrs and propose agenda items for next meeting.

28/26 To agree the dates for future meetings and close the meeting.

Jo Lloyd

Jo Lloyd

Proper Officer – Boughton Parish Council

19 March 2025

clerk@boughton-pc.gov.uk