

BOUGHTON PARISH COUNCIL

**An Ordinary Meeting of Boughton Parish Council will be held in All Saints Church,
Boughton on Tuesday 28th July 2026 commencing at 7.00 pm**

Councillors are summoned to the above meeting for the purposes of transacting the following business. *Members of the public and the press are welcome to attend.*

- 47/26 To open the meeting and receive apologies for absence.
- 48/26 To receive declarations of interest for items in the agenda.
- 49/26 To approve [minutes](#) from the meeting held on 26th May 2026.
- 50/26 To hear reports from Borough and County Cllrs.
- 51/26 To hear from the public. (Max 3 mins per parishioner and 15 mins total).
- 52/26 **Finance:**
 - a. To [reconcile](#) the accounts.
 - b. To approve payments at Annex A.
 - c. To note income received at Annex B.
 - d. To receive [budget report](#) for first quarter.
- 53/26 **Pond and Green Maintenance:**
 - a. To note the new bench is now installed on the Green.
 - b. To receive an update on pond maintenance and silt management options.
 - c. To consider action to control reeds on the north side of the pond.
- 54/26 **Play Area:**
 - a. To receive and consider [annual inspection report](#) from The Play Inspection Company.
 - b. To note the sign has been repaired.
 - c. To consider action to address loose steps on multi-play ladder.
 - d. To note rusted bin and consider timescale for replacement.
 - e. To note new recording system for weekly inspections.
- 55/26 **Correspondence** To note or consider correspondence:
 - a. Phone call from resident re. road condition and communication with NCC.
 - b. Letter from resident re. pond maintenance.
- 56/26 **Training:** To consider approval of clerk attendance on training course (cost £43.50+vat.)
- 57/26 **Planning Consultations.**
 - a. Applications:
 - i 26/00942/F | VARIATION OF CONDITION 2 OF PLANNING PERMISSION REF 22/00955/F: Single-storey side and rear extension. | Jubilee Lodge, Mill Hill Road, PE33 9AE: To ratify the comment of no objection.
 - ii To consider any late planning applications.

- b. To receive and consider decisions since last meeting:
 - i Any late decisions.
- 58/26 **To receive updates and reports on Highways matters:**
- a. Traffic and speed monitoring report.
 - b. Any other highways issues.
- 59/26 **Cllr and Clerk's report on ongoing matters:**
- a. Clerk report from Parish Planning session.
- 60/26 To receive late/new reports from Cllrs and propose agenda items for next meeting.
- 61/26 Close the meeting.

Jo Lloyd

Jo Lloyd

Proper Officer – Boughton Parish Council

23 July 2026

clerk@boughton-pc.gov.uk

Annex A: Payment Authorisation

Payment date	Payee	Details	Gross Amount
28-May-26	NALC	Website hosting and domain renewal	156.00
28-May-26	J Lloyd	Salary month 2 May	199.58
28-May-26	Clear Insurance Management	Insurance	524.27
09-Jun-26	Hylton Gott	Fuel	24.06
19-Jun-26	Play Inspection Co	Annual inspection	115.80
24-Jun-26	Tamar telecom	Virtual phone <i>inv</i>	7.49
02-Jul-26	J Lloyd	Salary month 3	199.58
10-Jul-26	Reliance (Murco)	Fuel	23.40
10-Jul-26	Lawn Boy	Repair to mower	201.84
13-Jul-26	ICO	Annual subscription	47.00
22-Jul-26	Norfolk Designer Gardens	Bench	339.00

Annex B: Income Received

Date	Details	Amount
09/06/2026	HMRC PAYE refund	39.94
03/07/2026	HMRC VAT126 refund	361.85
03/07/2026	PCC Marquee hire	15.00
21/07/2026	PCC Marquee hire	15.00